



SUMMER LETTER

June 15th 2023

Tony Barry (Principal)
Ciarán Duffy (Deputy Principal)



St. Kevin's Community College

Coláiste Chaoimhín
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Principal: Tony Barry
Deputy Principal: Ciarán Duffy
www.stkevinscc.ie

June 15th 2023

Dear Parent/Guardian,

I hope this letter finds you well and that you are enjoying the beautiful weather of late.
I write to you with some important updates for the 23/24 school year ahead.

Start-Back Dates 2023

Monday 28 August, 11.30-13.00	3 rd year students
Tuesday 29 August, 9.00-11.00	TY students
Tuesday 29 August, 11.00-13.00	2 nd Year Students
Wednesday 30 August, 9.00-11.00	1 st Year Students (Part 1)
Thursday 31 August, 9.00-11.00	1 st Year Students (Part 2)
Thursday 31 August, 11.00-13.00	5 th Year Students
Friday 1 September, 9.0-11.00	1 st Year Students (Part 3)
Friday 1 September, 9.00-11.00	6 th Year Students
Monday 4th September, 8.50–15.50	Full School Day for all students

Students only need to bring a pen with them. They will receive their Journal and Timetable on this day. 1st years will be given instructions each day what to bring in if needed.

School Calendar 23/24

Friday 29 th September	School CLOSED
Thursday 5 th October	School CLOSED – Staff Training Day
Thursday 26 th October	3 rd & 6 th Year parent/Teacher Meeting (4.10-6.40pm)
Monday 30 th October – Friday 3 rd November	Mid-term holidays
Thursday 23 rd November	2 nd & 5 th Year parent/Teacher Meeting (4.10-6.40pm)
Friday 1 st December	School CLOSED
Monday 18 th – Friday 22 nd December	Christmas Exams
Friday 22 nd December - 5 th January 2024	Christmas holidays
Monday 8 th January	All Students back in School
Tuesday 23 rd January	1 st & TY Parent/Teacher Meeting (4.10-6.40pm)
Monday 29 th January – Friday 9 th February	Mock Examinations – 3 rd & 6 th year students
Monday 5 th February	School Closed – Bank Holiday
Monday 12 th - Friday 16 th February	Mid-term holidays
Thursday 29 th February	School CLOSED – Staff Training Day
Friday 15 th March	School Closed
Monday 18 th March	School Closed (Bank Holiday)
Monday 25 th March - Friday 5 th April	Easter Holidays
Monday 8 th April	School re-opens - full day for all students
Monday 6 th May	Bank Holiday – no school
Wednesday 15 th May	Sports Day – weather permitting
Tuesday 21 st May	Awards Night & TY Graduation Ceremony 7.00pm
Thursday 23 rd May	Leaving Cert Graduation Ceremony 7.00pm
Friday 24 th May	End of year trip for 1 st , 2 nd and 5 th year students
Monday 27 th May – Friday 31 st May	1 st , 2 nd & 5 th year Summer Exams
Wednesday 5 th June 2024	Junior Cert, Leaving Cert & LCA exams begin

Contributions & Online Payments 23/24

Our book rental and Transition Year fees are now due. Our Transition Year fee is €250.

The fee for 1st, 2nd, 3rd, 5th and 6th year students is €100. The fees cover items such as book rental, school journal, photocopying expenses and a calculator for all new 1st years (to be used over the 6 years).

Family Discounts 1st Student - €100, 2nd Student - €75, 3rd Student - €50. Example Family of 2 = €175, Family of 3 = €225

- Go to www.stkevinscc.ie
- Click **Online Payments – MIT** at top right of screen (if using a smartphone, click the 3 white lines on the blue square at top right to get this option).
- On the MIT screen select **Parents Login**.
- For your first time to login for this child select **CREATE ACCOUNT**
- Enter your child's first name, surname and PPS number. If you have any difficulties at this stage, please phone the school office for assistance (01-6266277).
- Click **NEXT**.

You will be asked to enter an email address and password. Keep a secure record of these as this is what you will use to login in the future.

School Uniform & PE Uniform

Please see letter from Ms Lynam and Savi Clothing which explains everything about our school uniform.

The school uniform will be available for fittings and to buy, in the school, on Wednesday 12th July and Wednesday 2nd August 2023.

Summer Reports

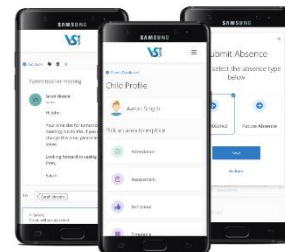
Reports for 1st, 2nd, 4th and 5th year students are enclosed with this letter. If you did not get one for your son/daughter please notify us immediately

VSWare Parent/Guardian App

We use a school management system called VSWare to monitor student attendance,

student behaviour records, report on student assessment etc.

Parents have access to this information too and should download the app to see Christmas and Summer exam reports, monitor attendance etc.



To Download the VSWare App

- Search your **App Store** for VSWare and download/install
- Once the app is on your device, start typing St Kevin's Community College (it will come up automatically). Make sure you select Fonthill Road as there are different schools with same name.
- Leave Username and Password **BLANK**
- Click 'Create or reset your password' and you will be brought to a new screen.
- Enter your username (which you will receive in a text message from us or email admin@stkevinscc.ie if you don't have one).
- Enter the last 4 digits of your mobile phone number and then create your own password.
- Hit **Send Code**
- You will receive a text message on your mobile phone with a CODE which you then enter, along with your new chosen password. Follow the instructions on screen and hit **Change Password**
- You will be brought back to the login screen where you can enter your username, new password and **Login**

Reminder: Mobile Phone Policy

1. These devices, if brought to school, must be switched off at all times during classes.
2. Mobile Phones may ONLY be used in the school during **lunch time (13.10-13.45 Monday, Tuesday, Thursday & 12.10-12.45 Friday)**.
Phone is not to be used to take pictures or recording of any other students or staff EVER.
3. If a student uses a mobile phone at any other time (including using phone to 'check for the time'),
 - a) the phone will be confiscated – this includes the SIM card – and given to the Deputy Principal or Principal.
 - b) For a first offence the phone will be returned to the student at the end of the school day and the student's parent/guardian will be informed. Refusal to hand over phone will result in immediate suspension, with the handing up of phone for a day required, as a minimum, before return to school.
 - c) For a second offence, the parent/guardian will be required to collect phone from school.
 - d) Further offences may result in suspension and/or referral to the Board of Management.
4. In the event of a staff member being recorded, photographed or videoed in any way, the student may be suspended for up to ten (10) days, reported to the Board of Management and ultimately may be permanently excluded from school. **The student's phone will be retained by the school and only returned to a parent/guardian when the picture/video is deleted by the parent/guardian, or shown to be deleted by parent/guardian.**



Parent/Guardian Access to Building, Making Appointments & Meetings

If a parent wishes to talk with a teacher, he/she can contact the school secretary, usually via email, to arrange a suitable time. Parents & Guardians are welcome to visit the school to speak with the secretary to arrange a meeting with the relevant member of staff. Please note, it is extremely unlikely that a member of staff will be available to meet you there and then. It is our policy that an appointment will need to be made as teachers are usually in class or in arranged meetings.

Meetings with staff in the yard/carpark to discuss a child's concern/progress are discouraged.

On some rare occasions a parent may need to speak to a staff member urgently. Sometimes these meetings need to take place without prior notice. The Principal will aim to facilitate such meetings making every effort to ensure that the students in the class do not lose out on any of the teaching/learning time.

If parents wish to drop in lunch boxes, sports gear during class time etc, this can be done through the secretary's office.

Conduct of Meetings

- Meetings between parents/guardians and teachers (and students where appropriate) should be arranged by appointment through the administration staff
- Participants in meetings should be aware of the time constraints from the beginning of the meeting
- Parent-teacher meetings are opportunities for a short input from the teacher and brief comment from parents/students. Any issue needing more time should be dealt with through the normal appointment system
- All participants in meetings should deal respectfully with each other. If this does not occur the meeting may be terminated and rescheduled where appropriate
- Use of positive language is encouraged with the focus on solving the issue in question rather than dwelling on the negative.

New Security Measures

We will be installing new gates/fences in the coming months which will mean that all visitors will need to make appointments to enter the building. All students will enter by the pedestrian gate near room 2 & 3 and this gate will close at 9am every morning. Students who arrive to school after this time will have to be buzzed in from an external gate by the school secretary. All parents/guardians wishing to access the building will also have to be buzzed in so making appointments will become really important. We will provide more details of this soon.

Adult Education Courses

Details of our FREE Adult & Further Education classes can be found below.

Culinary and Nutrition **QQI Level 4**

This is a one-year course ideally suited to the practically oriented student or individuals returning to education. Following completion of this course, students can apply to QQI Level 5 courses or enter directly into the Catering Industry.

Modules include: Culinary Techniques, Handling Food Hygienically, Food and Nutrition, Functional Maths, Word Processing, Communications and Work Experience.

To apply www.fetchcourses.ie

Culinary and Nutrition **QQI Level 5**

This is a one-year course, ideally suited to the practically oriented student. On successful completion of this course, candidates can go on to further training in Institutes of Technology under the Higher Education links Scheme. Students may also seek direct entry to the catering Industry and Professional Chef Apprenticeship programme.

Modules include: Culinary Techniques, Nutrition, Food Safety and HACCP, Start Your Own Business, Research and Study skills, Word Processing, Personal Effectiveness and Work Experience.

To apply www.fetchcourses.ie

ESOL – English for Speakers of other language **QQI Level 4 and 5**

This is a one year course. This programme aims to provide learners with the opportunity to improve their oral and written English language skills. This course will enable the learner to speak, read and write in English and be able to listen to spoken English, as needed for everyday life, including work or social settings.

Successful completion of the course will enable the learner to progress to further study at Level 4 or 5 through the medium of English, or to take up employment roles that require improved English language skills.

Modules include: ESOL and Word Processing.

To apply www.fetchcourses.ie

**FREE TO THOSE ON JOB SEEKERS ALLOWANCE
FUNDED UNDER THE BACK TO EDUCATION INITIATIVE
CONVENIENT LOCATION
(BUS ROUTES 25, 25A, 25B, 40, 51D, 66, 67, 76, 210, 239)**

Wishing you every good wish, health and happiness over the summer months and looking forward to working with you all in 23/24,

Tony Barry

Principal

Ciarán Duffy

Deputy Principal

Some Photos from School Activities 2022/2023





