**Apprenticeship Opportunity with CAN**

CAN are providing an apprenticeship preparation course for St Kevin’s students. **There is a huge amount involved in this course and if you sign up for it you must attend all parts.** Some will be during school and some will be outside of school hours. There is work that ust be completed in your own time also. **If you are interested in this course please let me know by 9am on Wednesday 19th of January.**

The preparation course includes:

* Apprenticeship Preparation Course (Careers Service)
* Careers Programme (sessions with Grainne Boucher)
* Manual Handling (trainer to be confirmed)
* SafePass (trainer to be confirmed)
* Colour Vision Deficiency Tests (Specsavers)

It will prepare students for apprenticeships with large organisations such as:

* + ESB
	+ Bus Eireann
	+ Aer Lingus
	+ Iarnrod Eireann

The course comprises three parts and includes the following:

**Live Webinar Course** (3-5hrs)

The interactive webinar is delivered at a date and time of your choosing. The webinar software is easy to use, does not require downloads, and is compatible with PCs, laptops, and mobile devices. Students are provided with a login link to join the live webinar. Once students are logged in, tutors and moderators use engaging slides, regular Q&A opportunities, interactive polls, and chat function communications to ensure that interested students are fully engaged throughout the webinar.

* Introduction to different types of apprenticeships
* Overview of recruitment process and how to apply
* Application Forms and Cvs
* Overview of psychometric tests used
* Interview preparation

**Workbook**(6+hrs)

The workbook is posted to students in advance of the webinar. The workbook is referenced throughout the webinar and is helpful for note taking. After the webinar, it can be used as a reference manual for creating a CV, writing a cover letter, and preparing for an interview.

* Tutorial Notes for Webinar/Classroom Course
* CV and cover letter guidance
* Preparing for Competency Based Interviews

**E-Learning Platform** (20+ hrs)

Students are provided with 12 months access to our e-Learning Platform. There they can view numerous online lessons to help them to prepare for the assessment used for apprenticeship recruitment. They will be able to complete several practice psychometric tests and complete an in-depth competency-based interview module to help them to prepare for any interview they might have.

* Video tutorials and practice tests
* Personality Questionnaires
* Verbal Reasoning
* Numerical Reasoning
* Abstract Reasoning
* Other ability tests - Mechanical, Spatial, etc.
* Competency Based Interview Module
* Recording of Webinar

**2 x 40 minute sessions with Grainne Boucher**

Students will send in their CV’s and Grainne will provide them with feedback on how to improve them. Students will also be provided with support to complete a personal statement of 500 words which is needed for the ESB application form.

**SafePass Training**

This will take place on a Saturday and will be from 7.30am to 5pm. Date to be confirmed.

**Colour Vision Test**

This will take place in Specsavers in the Mill shopping Centre.