



# SUMMER LETTER

June 21st 2021

2nd-6th Year Students  
Tony Barry (Principal)  
Ciarán Duffy (Deputy Principal)



# St. Kevin's Community College

Coláiste Chaoimhín  
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 Email: [admin@stkevinscc.ie](mailto:admin@stkevinscc.ie)

Principal: Tony Barry  
 Deputy Principal: Ciarán Duffy  
[www.stkevinscc.ie](http://www.stkevinscc.ie)

June 21<sup>st</sup> 2021

Dear Parent/Guardian,

I hope this letter finds you well and that you are staying safe during this challenging time for us all. At last it appears as if we may be seeing some positive news with cases decreasing and vaccine rollouts continuing. Let's hope that the 21/22 school year is a lot less challenging.

I write to you with some important updates for the school year ahead.

1. We will move to a 1-hour timetable this September. This means that student classes will change from 40 minutes to 1-hour for most of their subjects. In some of the option subjects, classes will change from 80 to 90-minutes. The new times of classes are shown below.



	Monday	Tuesday	Wednesday	Thursday	Friday
8.52 - 9.00	Reg	Reg	8.52 - 9.20 Tutorial/Wellbeing Time	Reg	Reg
9-10	1	1	Class 1 – 9.20	1	1
10-11	2	2	Class 2 – 10.20	2	2
11-11.10	Break	Break	Break 11.20-11.30	Break	Break
11.10-12.10	3	3	Class 3 11.30-12.30	3	3
12.13.10	4	4	Class 4 12.30-13.30	4	Lunch 12.10-12.45
13.10-13.45	Lunch	Lunch		Lunch	Reg 12.45-12.50
13.45-13.50	REG	REG		REG	4 12.50-13.50
13.50-14.50	5	5		5	5 13.50-14.50
14.50-15.50	6	6		6	

Please note the following:

- (a) Lunch has been extended to 35 minutes at request of students' council
- (b) We will have a 5-minute afternoon registration every day
- (c) Classes will run later on Wednesdays (finishing now at 13.30)
- (d) There is a tutorial/wellbeing class of 28 minutes for all students at 8.52 every Wednesday
- (e) Classes will finish at 15.50 Monday, Tuesday and Thursday and 14.50 on a Friday (lunch is also earlier on Friday)

**Full attendance every day is expected of all students.**

## 2. Start-up Dates 2021

<b>Wednesday 25<sup>th</sup> August</b>	Staff Training Day
<b>Thursday 26<sup>th</sup> August</b>	1 <sup>st</sup> Years in school (part 1) (Time TBC)
<b>Friday 27<sup>th</sup> August</b>	Staff Training Day
<b>Monday 30<sup>th</sup> August</b>	9.00-11.00 2nd year induction 11.00-13.00 3rd year induction
<b>Tuesday 31<sup>st</sup> August</b>	9.00-11.00 5th year induction 11.00-13.00 6th year induction
<b>Wednesday 1<sup>st</sup> September</b>	9-11.00 Transition Year (4 <sup>th</sup> Year) induction
<b>Thursday 2<sup>nd</sup> September</b>	9-12.30 1st year induction (part 2)
<b>Friday 3<sup>rd</sup> September</b>	9-12.30 1st Year induction (part 3)
<b>Monday 6<sup>th</sup> September</b>	8.50–15.50 <b>Full School Day for all students</b>

## Contributions & Online Payments 20/21

Our book rental and Transition Year fees are now due. Our Transition Year fee is €250. The fee for 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 5<sup>th</sup> and 6<sup>th</sup> year students is €100. The fees cover items such as book rental, school journal, photocopying expenses and a calculator for all new 1st years (to be used over the 6 years).

Family Discounts 1st Student - €100, 2nd Student - €75, 3rd Student - €50. Example Family of 2 = €175, Family of 3 = €225

- Go to [www.stkevinscc.ie](http://www.stkevinscc.ie)
- Click **Online Payments – MIT** at top right of screen (if using a smartphone, click the 3 white lines on the blue square at top right to get this option).
- On the MIT screen select **Parents Login**.
- For your first time to login for this child select **CREATE ACCOUNT**
- Enter your child's first name, surname and PPS number. If you have any difficulties at this stage please phone the school office for assistance (01-6266277).
- Click **NEXT**.

You will be asked to enter an email address and password. Keep a secure record of these as this is what you will use to login in the future.

### 4 (a) School Uniform

While the past year has been a difficult time for many of us, we need to ensure that we return to school in September with full and proper uniform. The students of St Kevin's Community College continue to be praised for the pride with which they wear their uniform and we would like this to continue from September onwards. Please ensure you leave enough time to arrange for full uniform (including black shoes) for students returning in September. Runners are not allowed.

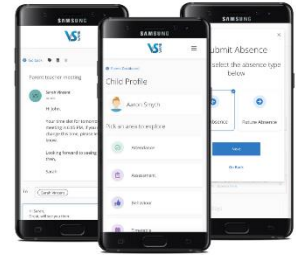
We have some spare items of school uniform available if required, so please contact us if you would like assistance with this.

### 4(b) PE Uniform

We have found that students wearing their PE tracksuit for the full day when they are timetabled to have PE works well. This will continue this year. We ask that students wear tracksuit bottoms and a t-shirt/polo shirt with tracksuit top or hoody. No belly-tops or other inappropriate clothing should be worn – students will be in other classes for the rest of the day.

## VSWare Parent/Guardian App

We use a school management system called VSWare to monitor student attendance, student behaviour records, report on student assessment etc. Parents have access to this information too and should download the app to see Christmas and Summer exam reports, monitor attendance etc.



Search your **App Store** for VSWare and download/install

<p>Once the app is on your device, start typing St Kevin's Community College (it will come up automatically). Make sure you select Fonthill Road as there are different schools with same name.</p>	
<p>Leave Username and Password BLANK</p>	
<p>Click 'Create or reset your password' and you will be brought to a new screen.</p>	
<p>Enter your username (which you will receive in a text message from us or email <a href="mailto:admin@stkevinscc.ie">admin@stkevinscc.ie</a> if you don't have one).</p>	
<p>Enter the last 4 digits of your mobile phone number and then create your own password.</p>	
<p>Hit <b>Send Code</b></p>	
<p>You will receive a text message on your mobile phone with a CODE which you then enter, along with your new chosen password. Follow the instructions on screen and hit <b>Change Password</b></p>	
<p>You will be brought back to the login screen where you can enter your username, new password and hit <b>Login</b></p>	

Our Proposed **School Calendar** for 21/22 is below. Please note this is subject to change, but we will inform you in advance if this is necessary.



<b>Friday 3 September</b>	Leaving Cert Results
<b>Thursday 23<sup>rd</sup> September</b>	School CLOSED – Staff Training Day
<b>Friday 1<sup>st</sup> October</b>	School CLOSED
<b>Tuesday 11<sup>th</sup> October</b>	3 <sup>rd</sup> & 6 <sup>th</sup> Year parent/Teacher Meeting (4.10-6.40pm)
<b>Monday 25<sup>th</sup> October – Friday 29<sup>th</sup> October</b>	Mid-term holidays
<b>Monday 29<sup>th</sup> November</b>	School CLOSED
<b>Thursday 25<sup>th</sup> November</b>	2 <sup>nd</sup> & 5 <sup>th</sup> Year Parent/Teacher Meeting (4.10-6.40pm)
<b>Friday 3<sup>rd</sup> December</b>	School CLOSED - Staff Training Day
<b>Wednesday 15<sup>th</sup> –Wednesday 23<sup>rd</sup> December</b>	Christmas Exams
<b>Thursday 23<sup>rd</sup> December - 5<sup>th</sup> January 2021</b>	Christmas holidays
<b>Thursday 6<sup>th</sup> January</b>	All Students back in School
<b>Tuesday 18<sup>th</sup> January</b>	1 <sup>st</sup> & TY Parent/Teacher Meeting (4.10-6.40pm)
<b>Wednesday 4<sup>th</sup> – Friday 18<sup>th</sup> February</b>	Mock Examinations – 3 <sup>rd</sup> & 6 <sup>th</sup> year students
<b>Monday 21<sup>st</sup> - Friday 25<sup>th</sup> February</b>	Mid-term holidays
<b>Monday 14<sup>th</sup> March</b>	School CLOSED – Staff Training Day
<b>Thursday 17<sup>th</sup> March</b>	No school –St Patrick’s Day (Bank Holiday)
<b>Friday 18<sup>th</sup> March</b>	School Closed
<b>Monday 11<sup>th</sup> April - Friday 22<sup>nd</sup> April</b>	Easter Holidays
<b>Monday 25<sup>th</sup> April</b>	School re-opens - full day for all students
<b>Monday 2<sup>nd</sup> May</b>	Bank Holiday – no school
<b>Wednesday 18<sup>th</sup> May</b>	Sports Day – weather permitting
<b>Tuesday 24<sup>th</sup> May</b>	Awards Night & TY Graduation Ceremony 7.00pm
<b>Thursday 26<sup>th</sup> May</b>	Leaving Cert Graduation Ceremony 7.30pm
<b>Friday 27<sup>th</sup> May</b>	End of year trip for 1 <sup>st</sup> , 2 <sup>nd</sup> and 5 <sup>th</sup> year students
<b>Monday 30<sup>th</sup> May – Friday 3<sup>rd</sup> June</b>	1 <sup>st</sup> , 2 <sup>nd</sup> & 5 <sup>th</sup> year Summer Exams
<b>Wednesday 8<sup>th</sup> June 2022</b>	Junior Cert, Leaving Cert & LCA exams begin

### Mobile Phone Policy

We have made a change to rule regarding mobile phones for the coming school year. Please ensure you discuss the rule with your son/daughter.

(edits are in **bold** below) The full policy can be viewed at [www.stkevinscc.ie](http://www.stkevinscc.ie).

1. *These devices, if brought to school, must be switched off at all times during classes.*
2. *Mobile Phones may ONLY be used in the school during lunch time.  
Phone is not to be used to take pictures or recording of any other students or staff EVER.*
3. *If a student uses a mobile phone at any other time (including using phone to ‘check for the time’),*
  - a) *the phone will be confiscated – this includes the SIM card – and given to the Deputy Principal or Principal.*
  - b) *For a first offence the phone will be returned to the student at the end of the school day and the student’s parent/guardian will be informed. Refusal to hand over phone will result in immediate suspension, with the handing up of phone for a day required, as a minimum, before return to school.*
  - c) *For a second offence, the parent/guardian will be required to collect phone from school.*
  - d) *Further offences may result in suspension and/or referral to the Board of Management.*
4. *In the event of a staff member being recorded, photographed or videoed in any way, the student may be suspended for up to ten (10) days, reported to the Board of Management and ultimately may be permanently excluded from school. **The student’s phone will be retained by the school and only returned to a parent/guardian when the picture/video is deleted by the parent/guardian, or shown to be deleted by parent/guardian.***



Wishing you every good wish, health and happiness over the summer months and looking forward to working with you all in 21/22,

*Tony Barry*

Principal